



MD 44 NH Lions Health Services Board

Process for using Eye Clinics

1. Have prospective client(s) complete MD 44 HSB Application for Eye Care. This application must be used in order to utilize the MD Eye Clinics.
2. Review all information on form; be sure to verify whether client(s) has any insurance coverage for eye care. See Information List.
3. After determination that client has no other means of coverage and is within standard guidelines, set by your club, mail or fax a copy of the application to the eye clinic scheduler. Joanne Pouliot, 266 E. Dunbarton Rd, Goffstown, NH 03045. Fax: 497-8028
4. Upon receipt and review of application the eye clinic scheduler will contact the club person whose name appears on the bottom of page 2 of the application. A date, time and location will be given to the club contact who in turn will notify their client.
5. Be sure to inform you clients that the doctors are volunteering their time to do these exams and missing an appointment will not only mess up the schedule but also denies others of an opportunity to be there. Also ask them to arrive about 10 minutes early to fill out a health care form and be sure to send the written form telling the clinic staff where your client should be referred to for glasses.

See Procedures for use of Lions Eye Clinics for more details on each step.